

**ORDINANCE NO. 2023-279**

**AN ORDINANCE OF THE TOWN OF PROVIDENCE VILLAGE, TEXAS, ADOPTING A NEW FEE SCHEDULE AS SET FORTH IN EXHIBIT “A” ATTACHED HERETO TO; PROVIDING FOR INCORPORATION; ADOPTING OF FEE SCHEDULE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Texas Local Government Code Section 51.001(1) provides that the governing body of a municipality may adopt, publish, amend or repeal an ordinance, rule or police regulation that is for the good government, peace, or order of the municipality; and

**WHEREAS**, the establishment of a schedule of fees is in the best interest of the public; and

**WHEREAS**, the Town Council of the Town of Providence Village has previously approved ordinances adopting fees that are reasonably related to the services provided by the Town to the Citizens and businesses of the Town; and

**WHEREAS**, the Town Council desires to amend the previously adopted fees and deems the schedule of fees attached to this Ordinance as necessary for the Town to provide good and efficient government for the benefit of the citizens of the Town.

**NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN PROVIDENCE VILLAGE, TEXAS:**


**SECTION 1 – FINDINGS INCORPORATED.** That the above and foregoing recitals are true and correct, are legislative findings of the Town Council, and are incorporated herein and made a part hereof for all purposes.

**SECTION 2 – FEE SCHEDULE ADOPTED.** That from and after the effective date of this Ordinance, the following fees and the fees in Exhibit “A”, attached hereto and incorporated herein, are hereby adopted. That Ordinance No. 2023-269 is hereby repealed.


**SECTION 3 – SEVERABILITY.** In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provisions hereof other than the part declared to be invalid or unconstitutional; and the Town Council of the Town of Providence Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 4 – EFFECTIVE DATE.** The Town Secretary shall give notice of the enactment of this Ordinance by promptly publishing it or its descriptive caption after final passage in the official newspaper of the Town; the Ordinance to take effect October 6, 2023.

**PASSED AND APPROVED** this 19<sup>th</sup> day of September, 2023.

By:   
Linda Inman, Mayor

ATTEST:

By:   
Hilary McConnell, Town Secretary

Publication Date: 9/29/23, 10/06/23 with Post Signal



**EXHIBIT "A"**



**PROVIDENCE  
VILLAGE ★ TX**

**Schedule of Fees**

<b>Development Services Fees</b>	
<b>New Single &amp; Multi-Family Dwellings</b>	
Pre-Construction Meeting (Homebuilder)	\$175.00
New Residential Permit (One and Two Family)	\$1.00 per Sq. Ft., \$2100.00 Minimum Fee
Plan Review	\$185.00
Fence Permit	\$95.00
Sprinkler System	\$100.00
Temporary Construction/Job Trailer Permit	\$100.00
Red Tag Fee	\$100.00
Reinspection fee (residential) new and remodel	\$100.00
Unauthorized coverup fee	\$200.00
<b>Residential Remodels and Additions</b>	
Remodel or Addition Permit (One or Two Family)	\$0.50 per Sq. Ft., \$100.00 Minimum
Foundation Repair	\$175.00
Demolition of Buildings	\$175.00
Fence Permit - Section Repair (No Insp. Required)	\$35.00
Fence Permit - Inspection required	\$75.00
Roofing Permit	\$75.00
Roofing Permit with Decking Repair	\$100.00
Vent a Hood with Exterior Penetration	\$85.00
Swimming Pool	\$450.00
Pod Container Permit	\$35.00
Temporary Gas/Electric	\$85.00
Electrical Permit (Residential)	\$85.00
HVAC Permit, Unit Replacement and/or Repair w/ Freon Evacuation	\$85.00
0 - 150,000 BTUs and/or 3 Tons Cooling	\$85.00
For Each Additional 10,000 BTU or Ton of Cooling	\$4.50
Tree Removal Permit	\$0.00
General Plumbing Permit	\$85.00
Water Heater Change Out Permit	\$85.00
Residential Sprinkler System Permit	\$100.00
Drainage System Remodel Permit	\$85.00
Residential Septic System New Or Replacement Permit (Not In Town Limits)	\$400.00
Septic Repair or Modification Permit w/ Inspection	\$150.00
Septic Re-Inspection Fee	\$75.00
Solar Panel/ Generator Installation	\$150.00
Solar Panel (Fire Marshal Review and Inspection)	\$150.00
Red Tag Fee	\$100.00
Unauthorized coverup fee	\$200.00

EXHIBIT "A"



**PROVIDENCE  
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**Schedule of Fees**

Development Services Fees	
Commercial Buildings	
Pre-Construction Meeting (Commercial)	\$400.00
Commercial, Multi Family and Tenant Build Out	\$1.00 per Sq. Ft., \$1600.00 Minimum
Remodel or Addition (Includes Tenant Finish Out	\$0.65 per Sq. Ft. \$600.00 Minimum
Plan Review (Commercial/Multi Family)	\$0.08 per Sq. Ft., \$250.00 Minimum
Commercial Site Plan Review (Civil & Fire)	\$0.05 per Sq. Ft.
Sprinkler System	\$100.00
Commercial Fence Permit	\$150.00
Commercial Electrical Permit w/ Inspection	\$175.00
Temporary Construction/Job Trailer Permit	\$100.00
Commercial Vertical Release (Fire Marshal)	\$100.00
Fire Code Permits and Inspections	
<b>Administrative</b>	
Expedited Review Fee - 5 Business Days or Less (Must be Approved By Fire Marshal)	300.00
Stop Work Order	\$200.00
Inspection Cancelation Fee (if Less Than 4 hours)	\$100.00
Variance Request (Must be Approved by Fire Marshal)	\$100.00
<b>Inspections</b>	
Witness Annual Fire Protection System Inspection (min. 2 hrs.)	\$120.00
Witness Annual Fire Protection System Inspection (in excess of 2 hrs.)	\$75.00 per hour
State Mandated Daycare/Foster/Adoption Fire Inspection	\$100.00
Certificate of Occupancy Inspection	\$100.00
Re-Inspection	\$100.00
System Based Inspections	\$100.00
<b>Permits</b>	
Fire Alarm System (Per Panel) 1-150 Devices	\$150.00 Application Fee plus \$200.00
Fire Alarm System (Per Panel) Over 150 Devices	\$150.00 Application Fee plus \$300.00
Fire Alarm System (Per Panel) Over 2 Stories	\$150.00 Application Fee plus \$300.00
Sprinkler System Commercial and Residential (Per Riser) 0-10000 Square Feet	\$150.00 Application Fee plus \$200.00
Sprinkler System Commercial and Residential (Per Riser) Over 10000 Square Feet	\$150.00 Application Fee plus \$300.00
Sprinkler System Commercial and Residential (Per Riser) Over 2 Stories	\$150.00 Application Fee plus \$300.00
Stand Pipe	\$150.00 Application Fee plus \$200.00
Underground Fire Line	\$150.00 Application Fee plus \$200.00
Access Control (Per Floor) 0-10000 Square Feet	\$150.00 Application Fee plus \$200.00
Access Control (Per Floor) Over 10000 Square Feet	\$150.00 Application Fee plus \$300.00

EXHIBIT "A"



Schedule of Fees

Development Services Fees	
Fire Code Permits and Inspections, Continued	
access Control (Per Floor) Over 2 Stories	\$150.00 Application Fee plus \$300.00
Alternative Fixed Fire Suppression System (non-sprinkler systems)	\$150.00 Application Fee plus \$300.00
Gate Access Control (Per Gate)	\$150.00 Application Fee plus \$200.00
Vent Hood (Per Hood)	\$150.00 Application Fee plus \$200.00
Above Ground Storage	\$150.00 Application Fee plus \$200.00
Underground Storage	\$150.00 Application Fee plus \$250.00
Fireworks Inspection (Includes 4 Hour Special Event Inspection)	\$150.00 Application Fee plus \$600.00
Alternative Fire Suppression System	\$150.00 Application Fee plus \$200.00
Construction Plan Review for Building Permits (min. 2 hrs.)	\$200.00
Construction Plan Review for Building Permits (in excess of 2 hrs.)	\$100.00 per hour
Construction and Miscellaneous Fire Inspections (min. 2 hrs.)	\$200.00
Re-Inspection Fee	\$100.00
Duplicate or Replacement Permit Fee	\$25.00
Red Tag Fee	\$100.00
Certificate of Occupancy Inspections	
Certificate of Occupancy-Residential (Code inspection walkthrough)	\$100.00
Certificate of Occupancy-Residential Reinspection	\$75.00
Certificate of Occupancy-Commercial (Code inspection walkthrough)	\$150.00
Certificate of Occupancy-Commercial Reinspection	\$125.00
Temporary Certificate of Occupancy-Residential (Code inspection walkthrough)	\$100.00

**EXHIBIT "A"**



**Schedule of Fees**

Development Services Fees	
Health / Food Permits and Inspections	
Non-Profit or Public Organization (2 TFER Insp.)	\$0.00 Permit Fee, \$250.00 Inspection Fee
Restaurant / Bar (2TFER Inspections)	\$150.00 Permit Fee, \$250.00 Inspection Fee
Convenience Store w/o Food Prep (2 TFER Inspections)	\$150.00 Permit Fee, \$250.00 Inspection Fee
Convenience Store with Food Prep (2 TFER Inspections)	\$150.00 Permit Fee, \$500.00 Inspection Fee
Mobile Food Vendor (2 TFER Inspections)	\$100.00 Permit Fee, \$250.00 Inspection Fee
Temp. Event Food Vendor Non-Profit (1 TFER insp) Limit 2 Vendors Per Event	\$0.00 Permit Fee, \$125.00 Inspection Fee
Temporary Event Food Vendor (1 TFER insp)	\$100.00 Permit Fee, \$125.00 Inspection Fee
Grocery Store (2 TFER per Dept)	\$300.00 Permit Fee, \$250.00 Inspection Fee
Daycare Facility (2 TFER insp)	\$100.00 Permit Fee, \$250.00 Inspection Fee
Health Complaint Investigation	\$125
Re-Inspection or Complaint Follow-up Fee Paid within 72 hrs.	\$100
New Establishment or Remodel Fee	\$200
Change of Ownership Fee	\$150
Duplicate or Replacement Permit Fee	\$25.00
Contractor Registration	
Electrical - Master	\$0.00
Electrical - Journeyman	\$0.00
Plumbing - Master	\$0.00
Plumbing - Journeyman	\$0.00
Mechanical	\$0.00
Irrigator	\$85.00
Backflow Preventer	\$85.00
Homebuilder/General Contractor	\$85.00
Pool Contractor	\$85.00
Third Party Rater	\$50.00
Septic System Contractor	\$85.00
Home/General Repair Contractor	\$85.00
Right-of-Way Contractor	\$85.00
Red Tag for Non-Registration	\$100.00
Miscellaneous Permits	
Right-of-Way (ROW) Permit	\$85.00
Culvert/Driveway Permit	\$350.00
Culvert/Driveway Reinspection (per failed inspection)	\$75.00
Moving Permits for Buildings	\$100.00

**EXHIBIT "A"**



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**Schedule of Fees**

Development Services Fees	
Annexation, Zoning and Platting	
Pre-Development Meeting	\$450.00
Pre-Construction Meeting	\$400.00
Annexation Fees	\$500.00
De-annexation Fee	\$500.00
Special Use Permit Fees / Zone Change	
0 to 5 acres	\$500.00
Excess of 5 acres	\$20.00 per acre plus \$500.00
Zone Change Case Withdrawal	
Before publication of a notice of Public Hearing	50% Refund
After Publication	No Refund
Appeal Fees	\$200.00
Variance Request Application Fee	\$200.00
Planned Development	\$50.00 per acre plus \$600.00
Filing Fee (County)	Denton County Cost plus mileage plus \$35/hr.
Preliminary Plat (w/Preliminary Plans)	\$20.00 per lot plus \$450.00
Final Plat (w/construction plans)	\$20.00 per lot plus \$900.00
Replat (w/construction plans)	\$20 per modified lot plus \$450.00
Amended Plat (w/construction plans)	\$20 per modified lot plus \$450.00
Floodplain Management Review	\$1,050.00
Early Grading Permit	\$50 per acre plus \$450.00
Retaining Wall (over 3'-engineering inspection required)	\$450.00
Site Plan (w/ Engineering Plans-Residential Subdivision)	\$20.00 per lot plus \$450.00
Site Plan (w/ Engineering Plans-Commercial Subdivision)	\$50.00 per acre plus \$450.00
Civil Site Construction Inspection	\$150.00 Per Hour
Civil Site Construction Inspection (Saturdays)	\$200.00 Per Hour (4 hr. minimum)
TXDOT Permit Review Fee	\$450.00
Sign Permits	
Pre-Development Meeting	
Pre-Construction Meeting	
SIGN PERMIT MINIMUM FEE	\$100.00
Athletic Sponsorship Signs	\$0.00
Awning Signs	\$250.00
Balloon Signs (non-residential property)	\$100.00
Banners (non-residential property, excluding local ISD's property)	\$100.00

**EXHIBIT "A"**

Canopy Signs	\$100.00
Community Service Signs	\$0.00



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**Schedule of Fees**

<b>Development Services Fees</b>	
<b>Sign Permits (Continued)</b>	
Construction/Development Signs over six (6) square feet	\$200.00
Directory Signs	\$100.00
Flags – Non-governmental	\$250.00
Hanging Signs	\$200.00
Ingress/Egress Signs	\$100.00
Monument Signs – Multi-unit	\$250.00
Monument Signs – Single	\$250.00
Monument Signs – Subdivision	\$250.00
Projecting Signs	\$250.00
Real Estate Signs – over six (6) square feet	\$200.00
Special Event Signs	\$0.00
Wall Signs	\$200.00
Vehicular Signs	\$0.00
Vending Machine Sign	\$0.00
Warning Signs	\$0.00
Variance Application Fee (non-refundable)	\$150.00
Red Tag Fee	\$100.00
<b>Special Event Permits</b>	
Block Parties	\$50.00 deposit required to the Town of Providence Village. Deposit will be refunded upon completion, clean up and return of all Town property.
Special Events	\$500.00 deposit required to the Town of Providence Village. Deposit will be refunded upon completion, clean up and return of all Town property
	Law enforcement will be billed at current hourly rate.
	Application Fee -- \$150.00
	Late Fee -- \$10.00 per day if not submitted 60 days prior to event.
	Food Vendors (selling to public) -- \$100.00



**EXHIBIT "A"**



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**Schedule of Fees**

<b>Development Services Fees</b>	
<b>Solicitor/Peddler Permits and Licensing</b>	
Hawker / Peddler Resident	\$25.00
Hawker / Peddler Non-Resident	\$50.00
Canvasser / Solicitor Resident	\$100.00
Canvasser / Solicitor Non-Resident	\$150.00
Canvasser / Solicitor Cash Bond	\$250.00
Itinerant Vendor Resident (1 month)	\$100.00
Itinerant Vendor Non-Resident (15 days)	\$150.00
Itinerant Vendor Cash Bond	\$250.00
Hawker/Peddler Large Truck Resident	\$100.00
Hawker/Peddler Large Truck Non-Resident	\$200.00

<b>Development Services Fees</b>	
<b>Town Staff Hourly Rates and Miscellaneous Charges</b>	
Town Manager	\$100.00
Deputy Town Manager/Development Services Manager	\$55.00
Town Engineer	\$150.00
Town Building Official	\$100.00
Town Fire Marshal	\$100.00
Town Health Inspector	\$100.00
Town Secretary	\$50.00
Finance Manager	\$60.00
Senior Code Compliance Officer	\$50.00
Senior Permit Clerk	\$50.00
Permit Clerk	\$30.00
Milage	Current Standard Rate



<b>Town Fees</b>	
<b>Town Fees</b>	
Notary Charges	Free
Public Information Requests	see Hilary
Credit Card Payment Fee	not to exceed 5.0% of the total transaction
Returned Check Fee	\$50.00
Additional services will be based on the Attorney General's fee schedule	

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**Schedule of Fees**

<b>Municipal Court Fees and Fines</b>	
<b>Municipal Court Costs, State &amp; Local Fees + Fine Amount</b>	
Municipal Court Building Security Fund	\$4.90 per conviction
Municipal Court Technology Fund	\$4.00 per conviction
Special Expense Fee	\$25.00 per conviction
Local Truancy and Prevention Diversion Fund	\$5.00
Credit Card Payment Fee	not to exceed 5.0% of the total transaction
Audio Recording of Court Proceedings	\$25.00 per individual cause number(s)
Copies of Accident Reports	\$6.00 per report
Returned Check Fee	\$50.00
Parking Fine Fees	See Town Municipal Clerk
Municipal Jury Fund	\$0.10
Administrative Fee	\$20.00
Compliance Fee	\$10.00
Child Safety - School Crossing Zone	\$25.00
Child Safety - Passing A School Bus	\$25.00
Child Safety - Failure To Attend School	\$20.00
Child Safety - Parking	\$5.00
Deferred Disposition	\$50.00
Driving Safety Course Admin Fee	\$10.00
Expunction Fee	\$30.00
Juvenile Case Manager Fund	\$5.00
Juvenile Crime Delinquency	\$0.50
Juvenile Case Manager Fund	\$5.00
OmniBase/FTA Fee - OmniBase	\$6.00
OmniBase/FTA Fee - Local	\$4.00
Arrest Fee	\$5.00
Warrant Fee	\$50.00
Subpoena Fee	\$5.00
Summon Jury Fee	\$5.00
Summons Fee (other Writ)	\$35.00
Special Expense Fee	\$50.00
Teen Court Administrative Fee	\$20.00
Technology Fund Fee	\$4.00
Local Traffic Fee	\$3.00
Time Payment Reimbursement Fee	\$15.00

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**PROVIDENCE  
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**Schedule of Fees**

<b>Utility Rates and Fees</b>	
<b>Monthly Rates for Residential Water Service</b>	
Monthly Base Rate	\$28.75
Plus, for each 1,000 gallons of water actually used	
Under 3,000 gallons used	\$3.00 per 1,000 gallons
3,001 – 9,000 gallons used	\$3.80 per 1,000 gallons
9,001 – 15,000 gallons used	\$4.68 per 1,000 gallons
15,001 – 20,000 gallons used	\$5.23 per 1,000 gallons
20,001 – 25,000 gallons used	\$6.03 per 1,000 gallons
Over 25,000 gallons used	\$8.97 per 1,000 gallons
Water Refunds under \$5.00 will be added to the utility fund	
<b>Monthly Rates for Residential Sanitary Sewer Service</b>	
For up to 10,000 gallons of water used, monthly flat rate	\$50.80
For water usage over 10,000 gallons of water used, monthly flat rate	\$54.55
<b>Monthly Rates for Commercial Water Service</b>	
Minimum monthly facility charge	
¾ inch meter	\$28.75
1 inch meter	\$36.00
1.5 inch meter	\$56.00
2 inch meter	\$83.00
4 inch meter	\$600.00
6 inch meter	\$1,000.00
<b>Consumption</b>	
For each 1,000 gallons of water actually used	
Under 3,000 gallons used	\$3.00 per 1,000 gallons
3,001 – 9,000 gallons used	\$3.80 per 1,000 gallons
9,001 – 15,000 gallons used	\$4.68 per 1,000 gallons
15,001 – 20,000 gallons used	\$5.23 per 1,000 gallons
20,001 – 25,000 gallons used	\$6.03 per 1,000 gallons
Over 25,000 gallons used	\$8.97 per 1,000 gallons
<b>Monthly Rates for Commercial Sanitary Sewer Service</b>	
Minimum monthly facility charge	\$45.00
For each 1,000 gallons of water metered	\$2.50

EXHIBIT "A"



**PROVIDENCE  
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**Schedule of Fees**

<b>Utility Rates and Fees</b>	
<b>Monthly Rates for Water Service to Churches, Schools and Town</b>	
Minimum monthly facility charge	
¾ inch meter	\$28.75
1 inch meter	\$36.00
1.5 inch meter	\$56.00
2 inch meter	\$83.00
4 inch meter	\$600.00
6 inch meter	\$1,000.00
For each 1,000 gallons of water metered	\$4.00
<b>Monthly Rates for Sanitary Sewer Service to Churches, Schools and Town</b>	
Minimum monthly facility charge	\$45.00
For each 1,000 gallons of water metered	\$2.50
<b>Monthly Rates for Water Service to Multi-Family</b>	
Monthly Base Rate	\$28.00
Plus, for each 1,000 gallons of water actually used	
Under 3,000 gallons used	\$3.00 per 1,000 gallons
3,001 – 9,000 gallons used	\$3.80 per 1,000 gallons
9,001 – 15,000 gallons used	\$4.68 per 1,000 gallons
15,001 – 20,000 gallons used	\$5.23 per 1,000 gallons
20,001 – 25,000 gallons used	\$6.03 per 1,000 gallons
Over 25,000 gallons used	\$8.97 per 1,000 gallons
<p>Apartment units served by a master meter shall be charged as follows: The total number of gallons metered shall be divided by the number of apartment units to determine the average usage per unit. The average usage per unit shall be rounded up to the nearest 1,000 gallons for purposes of computing the amount to be charged hereunder. The rates specified above shall then be applied to such average usage to determine the charge per unit. The charge per unit shall then be multiplied by the applicable number of Apartment units to determine the total amount to be charged.</p>	
<b>Monthly Rates for Sanitary Sewer Service to Multi-Family</b>	
For up to 10,000 gallons of water used, monthly flat rate	\$50.80
For water usage over 10,000 gallons of water used, monthly flat rate	\$54.55
<b>Multi-Family units served by a master meter shall be charged as follows:</b>	
Minimum monthly facility charge	\$28.00
¾ inch meter	\$36.00
1 inch meter	\$56.00
1.5 inch meter	\$86.00
2 inch meter	\$650.00
4 inch meter	\$1,425.00
6 inch meter	\$1,675.00
For each 1,000 gallons of water metered	\$4.00



EXHIBIT "A"



Schedule of Fees

Utility Rates and Fees	
Monthly Rates for Water Service to Park and Recreational Facilities	
Monthly base rate	\$28.00
per 1,000 gallons of water metered	\$4.00
Monthly Rates for Sanitary Sewer Service to Park and Recreational Facilities	
For up to 10,000 gallons of water used, monthly flat rate	\$45.00
monthly flat rate	\$48.75
Tap Fees	
¾" by 5/8" Residential Connection	\$460.00
Commercial Connection	Determined by Approved Plans Cost Plus 200%
Inspection Fees	
Residential Sanitary Sewer Inspection	\$75.00
Commercial Sanitary Sewer Inspection	Determined based on Approved Plans
Customer Service Inspection(s)	
Residential Pre-Site	\$75.00
Slab	\$75.00
Wall	\$90.00
Fixture	\$165.00
Final Site Survey	\$150.00
Backflow	\$135.00
Grease Trap	\$135.00
Miscellaneous Fees	
Delinquency Notices	\$15.00
Confidentiality Letters	\$15.00
Service Account Transfer/Setup	\$45.00
Meter Disconnect/Reconnect	\$75.00
Meter Turn Off/On After Hours	\$60.00
Construction Fire Hydrant Meter	\$2500.00 Deposit, Commercial Water Rate Applies for Consumption
Water Quality Samples for New Waterline Install	
4 Testing Locations or less	\$300.00
5 Testing Locations or More	\$300.00 + \$50.00 for each additional location
Trash Collection and Fire Protection Fees	
Monthly Rate for Fire Protection Services	\$2.05
Monthly Rate for Trash and Recycle Collection	\$20.00
Additional trash and/or recycle receptacles	\$8.00