



Right of Way Contractor Registration Application

**Ordinance # of any franchise or license issued by the Town that authorizes the utility to use the right of way:
Ordinance 3.12 can be found on our website: www.townofprovidencevillage.com**

Application Information:

Name: _____

If Owner is a business, list Doing Business As: _____

Direct Phone: _____ Email: _____

Physical Mailing Address: _____

City: _____ State: _____ Zip: _____

Utility Using Right of Way:

Name (including any business name, assumed name, or trade name the utility operates under or has operated under in the Town within the past five years) : _____

Direct Phone: _____ Email: _____

Physical Mailing Address: _____

City: _____ State: _____ Zip: _____

Two Day to Day Contacts for the Utility (at least one contact must be within the DFW metropolitan area:

Name: _____

Direct Phone: _____ Email: _____

Physical Mailing Address: _____

City: _____ State: _____ Zip: _____

Name: _____

Direct Phone: _____ Email: _____

Physical Mailing Address: _____

City: _____ State: _____ Zip: _____

Officer or agent designated as the person authorized to receive service of process on behalf of the utility:

Name: _____

Direct Phone: _____ Email: _____

Physical Mailing Address: _____

City: _____ State: _____ Zip: _____



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Contractor or subcontractor who will be working in the right of way on behalf of the utility:

Name: _____
Direct Phone: _____ Email: _____
Physical Mailing Address: _____
City: _____ State: _____ Zip: _____

Two Emergency contacts to be reached by telephone 24/7:

Name: _____
Direct Local Phone: _____

Name: _____
Direct Local Phone: _____

In addition to the information above, all applicants must provide the following at time of submittal:

1. A copy of each: valid state trade license and valid Texas Driver's License or photo I.D. of Responsible Person.
2. Verified proof of general liability insurance in the minimum amount of one million dollars is required.
3. Registration fee paid to Town of Providence Village.

All applicable documents listed above must be submitted before a right of way registration permit is issued and before the contractor can conduct any work within the corporate limits of the Town.

Documents may be delivered by fax, mail or hand-delivery for processing; however, the Responsible Person must appear in person and provide valid ID in order to obtain issued permit.

Inspections will not be performed, and permits **will not** be issued to any individuals or companies who do not have a current registration with the Town of Providence Village. Registrations are not transferable. I hereby acknowledge that I have read and examined this application and know the same to be true and correct.

This application MUST be filled out completely, legibly and correctly or it will NOT be accepted.

Signature: _____
[Responsible Person or License Holder]

Printed Name of Signatory: _____ Date: _____