

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

TUESDAY, OCTOBER 2, 2018
7:30 P.M. Regular Session

MINUTES

REGULAR SESSION 7:30 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Michael Jordan called the meeting to order at 7:30 p.m. Town Council members present were Mayor Pro-Tem Eric Newton, Alderman Linda Inman, Alderman James Connor and Alderman Chris Blue, being a quorum. Alderman Steve Miller was on excused absence due to military duty.

II. INVOCATION

Rick Drew with Church of Celebration led invocation.

III. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag

IV. OPEN FORUM:

Eric Mattson, a resident who resides at 9023 Greene Dr., Providence Village, Texas, provided the Town Council with a letter request. Brian Roberson read the letter aloud.

Alderman Inman announced the Providence Village “We’ve Got Your 6” for police officers was going to be held on Saturday, October 6th from 6:00 p.m. to 8:00 p.m.

There were no further requests to address the Town Council in Open Forum.

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- a. Monthly Reports from Committees
- b. Staff Reports

Brian Roberson reported that on October 1st the Aubrey 380 Golf Tournament was held and the Town was represented by Mayor Pro-Tem Eric Newton and Alderman Chris Blue and they won the tournament by one stroke.

Mr. Roberson further reported that the new Aldi would be holding its grand opening on October 11th and that the Providence HOA would be holding their Fall Fest and National Night Out event on October 20th and the Town was invited to be there. He also reported that the Police Department and Fire Department would be there.

Mike Carroll gave a summary of the permit report and the code compliance report. Connie Hansen gave a summary of the Municipal Court report and the current collection totals for Omni.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval
- b. Approve Administrative Actions
 - 1. Discuss, consider and act upon Resolution No. 2018-206 – designating official newspaper for fiscal year 2018-2019.
 - 2. Discuss, consider and act upon resolution deleting Connie Hansen as the TexPool Authorized Representative for the Town.
 - 3. Discuss, consider and act upon resolution amending TexPool Authorized Representatives for the Town adding Brian D. Roberson and Lori Heikkinen.
 - 4. Discuss, consider and act upon revisions to Town Secretary/Court Administrator job description.

Alderman Blue moved to approve Consent Agenda; Alderman Connor seconded. Motion carried: 5 in favor, 0 opposed.

VII. ACTION ITEMS

- a. Consider, discuss and act upon Resolution No. 2018-207 – Granting a petition for annexation from Property Owner, RPM xConstruction, LLC, of property identified as Denton CAD Property ID 52301, being approximately 108.047 acre tract of land situated in the Wm. Lumpkins Survey, Abstract No. A0730A, Tract 20, in Denton County, Texas, Real Property Records of Denton County, Texas, and generally located north of Fishtrap Road and east of FM 2931; authorizing and directing the Town Secretary to have published notice of such public hearing.

Brian Roberson explained that the annexation is in the most northeastern corner of the Town. Mr. Roberson also pointed out to the Town Council that the resolution accepting the annexation petition list a public hearing on election night. There was discussion regarding meetings following election and potential date and/or time period changes. Mayor Pro-Tem Newton moved to adopt Resolution 2018-207 granting a petition for annexation for property identified as Denton CAD Property ID 52301 of approximately 108.047 acres; Alderman Inman seconded. Motion carried: 5 in favor, 0 opposed.

- b. Consider, discuss and act upon written agreement for services between Jabez Development, LP and the Town of Providence Village and authorizing the Town Manager to execute said agreement on behalf of the Town.

Brian Roberson reported that this was the standard Service Agreement for Landing at Providence Phase 2 and that the Service Agreement is approved prior to the final annexation.

Alderman Inman moved to authorize the Town Manager to execute the Service Agreement with Jabez Development LP on behalf of the Town; Alderman Connor seconded. Motion carried: 5 in favor, 0 opposed.

- c. 1st Public Hearing – Proposed annexation of that certain tract of land situated in the James Bridges, Jr. Survey, Abstract No. 36, in Denton County, Texas, and being part of those certain tracts of land described in deed to Jabez Development, LP, recorded in Instrument No. 2017-108227, of the Real Property Records of Denton County, Texas, and being more particularly described in Exhibit “A” and depicted in Exhibits “B” to Resolution No. 2018-204 of the Town of Providence Village, Texas. – Owner: Jabez Development, LP

Brian Roberson provided a summary of the annexation of the 5.534 acres which involved the realignment of Dr. Sanders Rd. and will accommodate 42 homes sites in Landing at Providence, Phase 2.

Mayor Jordan closed Town Council Regular Session and opened Public Hearing at 7:53 p.m. There were no requests to speak and Mayor Jordan closed the Public Hearing and reconvened into Town Council Regular Session at 7:53 p.m.

- d. Consider, discuss and act upon approving, and authorizing the Town Manager to execute, a Joint Election Agreement and Contract for Election Services between Denton County Elections Administrator and the Town for November 6, 2018 Election.

Brian Roberson explained that this contract was to cover the election expenses for the November 6th election. There was discussion regarding the sharing of cost and how the rate of this contract was \$8,849.12 due to the lack of other cities participating in the November 6th election. There was further discussion regarding cancelling the election and holding it in May when other cities were participating. Town Attorney, Julie Fort, noted that the Town Council had already voted to hold the election and therefore they could not change their mind. The only other option to avoid contracting with the Denton County Election office was to hold our own election, which would be cost prohibitive nor does the Town have the facilities to hold their own election at this time.

Alderman Blue moved to approve the election contract for the November 6th election; Alderman Inman seconded. Motion carried: 4 in favor, Mayor Pro-Tem Newton opposed.

- e. Discuss legal and administrative status involving condemnation proceedings and appraisal for a public utility easement on DCAD Property ID’s 699640, 38118 and 147912.

Nothing for public consumption. To be discussed in Executive Session.

- f. Discuss legal and administrative issues involving contract notice requirements.

To be discussed in Executive Session.

Alderman Inman moved to close Town Council Regular Session and convene into Executive Session; Mayor Pro-Tem seconded. Motion carried: 5 in favor, 0 opposed.

Mayor Jordan closed Regular Session and convened into Executive Session at 8:02 p.m.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation, or a settlement offer; or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Legal and administrative status involving condemnation proceedings and appraisal for a public utility easement on DCAD Property ID's 699640, 38118 and 147912.
- b. Discuss legal and administrative issues involving contract notice requirements.

Mayor Jordan closed Executive Session and reconvened into Regular Session at 8:34 p.m.

IX. RECONVENE INTO OPEN SESSION

- a. Consider and act upon items discussed in Executive Session.

No action taken.

- g. Identify agenda items to be discussed at future meeting.
 - 1. Service Agreement with Waste Management. Waste Management representative will be at the meeting.

X. ADJOURNMENT

Alderman Connor moved to adjourn; Alderman Blue seconded. Motion carried: 5 in favor, Mayor Pro-Tem Newton opposed.

Mayor Jordan adjourned the meeting at 8:36 p.m.



Michael Jordan, Mayor

10/16/2018

Date Minutes Approved



Connie S. Hansen, TRMC
Town Secretary

10/16/18

Date Minutes Approved

