

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 MAIN ST., PROVIDENCE VILLAGE, TEXAS

TUESDAY, JUNE 4, 2019
7:30 P.M. Regular Session

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

MINUTE

REGULAR SESSION 7:30 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Jordan called the meeting to order at 7:30 p.m. Town Council members present were Alderman Kelly Nelson, Alderman Linda Inman, Alderman James Connor and Alderman Chris Blue, being a quorum. Mayor Pro-Tem Newton was absent due to a death in the family.

II. INVOCATION

Connie Hansen led invocation.

III. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag

IV. OPEN FORUM:

There were no requests to address the Town Council.

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- a. Staff Reports

Brian Roberson gave a summary of the progress of the Town Hall building. He is expecting work to be completed between June 17 to 19. There will be a punch list of items to tend to after the major completion. Early to mid-July is when we will be able to move in. Waiting on new furniture, including new chairs for council meeting foyer. Still working on audio visual, security camera, etc. CoServ finalized their connection.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval – May 21, 2019 Town Council Regular Session Minutes
- b. Approve Administrative Actions

Alderman Blue moved to approve Consent Agenda; Alderman Nelson seconded. Motion carried: 5 in favor, 0 opposed.

VII. ACTION ITEMS

- a. Consider, discuss and act upon resolution nominating one candidate to a slate of nominees for the Board of Managers of the Denco Area 9-1-1 District.

Brian Roberson reported that Sue Tejml is still interested in serving. We have the option to nominate her or someone else, if the Council so chooses. Nomination must be in by June 15th.

Alderman Inman nominated Sue Tejml as candidate of Board of Managers for Denco 9-1-1; Alderman Blue seconded. Motion carried: 5 in favor, 0 opposed.

- b. Consider, discuss and act upon appointment of member to the Planning and Zoning Commission to fill the position vacated by Damon Polk which expires on December 31, 2019.

Brian Roberson explained the two alternate candidates and an application from Joyce Vann for submitted for the position. Alderman Inman nominated James Willoughby; Chris Blue seconded. Alderman Inman stated that James Willoughby has been serving on P&Z as an alternate and is a representative from Heritage Village. Kelly Nelson stated that if Joyce Vann is interested, she might want to consider an alternate position on P&Z. Motion carried: 5 in favor, 0 opposed.

- c. Consider, discuss and act upon Ordinance No. 2019-209 amending the Code of Ordinances to modify the title of Chapter 3, Building Permits, Article 3.11 to include the term “Culvert”; modify to add division3 entitled “Driveway/Culvert Permit” to Chapter 3, Article 3.11; providing savings, repealing and severability clauses; and providing for effective date and publication.

Brian Roberson explained the purpose of the ordinance including issues relating to expansion after annexation and locations where there are ditches. This is the County’s culvert specifications for the past several years and to be consistent, the Town brought this to the Ordinance Committee and the Ordinance Committee has recommended the ordinance for approval. Alderman Inman asked if this ordinance would apply to those who already have a culvert and Brian Roberson replied that they were grandfathered. This ordinance is designed for new construction. Alderman Blue moved to approve Ordinance No. 2019-209 amending the Code of Ordinances to add Driveway/Culvert Permit; Kelly Nelson seconded. Motion carried: 5 in favor, 0 opposed.

- d. Consider, discuss and act upon Ordinance No. 2011-25-15, an ordinance amending Ordinance No. 2011-25, as amended by Ordinance No. 2011-31, Ordinance No. 2011-33, Ordinance No. 2012-037, Ordinance No. 2011-25-06, Ordinance No. 2011-25-07, Ordinance No. 2011-25-08, Ordinance No. 2011-25-09, Ordinance No. 2011-25-10, Ordinance No. 2011-25-11, Ordinance No. 2011-25-12, Ordinance No. 2011-25-13 and Ordinance No. 2011-25-14 of the Town of Providence Village, Texas which establishes the schedule of fees to add culvert/driveway fees.

Brian Roberson explained that this ordinance will allow for the amendment to the Fee Schedule to include permit fees for culvert. Alderman Inman moved to approved Ordinance No. 2011-25-15, an ordinance amending Ordinance No. 2011-25, as amended by Ordinance No. 2011-31, Ordinance No. 2011-33, Ordinance No. 2012-037, Ordinance No. 2011-25-06, Ordinance No. 2011-25-07, Ordinance No. 2011-25-08, Ordinance No. 2011-25-09, Ordinance No. 2011-25-10, Ordinance No. 2011-25-11, Ordinance No. 2011-25-12, Ordinance No. 2011-25-13 and Ordinance No. 2011-25-14 of the Town of Providence Village, Texas; Alderman Blue seconded. Motion carried: 5 in favor, 0 opposed.

- e. Consider, discuss and act upon appointment of members to the Ordinance Committee for the 2019-2020 committee session.

Brian Roberson reported that the document that created the committee states that the members will need to be reappointed every June. Alderman Nelson moved to reappoint the current members of the committee as is with Mayor Jordan, former Alderman James Connor and Alderman Blue: Alderman Blue seconded. Motion carried: 5 in favor, 0 opposed.

- f. Discuss legal and administrative status involving condemnation proceedings and appraisal for a public utility easement on DCAD Property ID's 699640, 38118 and 147912.

To be discussed in Executive Session. No action expected.

- g. Discuss legal and administrative status involving TML IRP Claim No. LB101212.

To be discussed in Executive Session. No action expected.

- h. Identify agenda items to be discussed at future meeting.

1. Alternate for P&Z
2. Change Somerset to Fisher
3. Landlord Registration & Fees

Mayor Jordan closed Regular Session and moved into Executive Session at 7:53 p.m.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation, or a settlement offer; or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Legal and administrative status involving condemnation proceedings and appraisal for a public utility easement on DCAD Property ID's 699640, 38118 and 147912.
- b. Discuss legal and administrative status involving TML IRP Claim No. LB101212.

Mayor Jordan closed Executive Session and reconvened into Town Council Regular Session at 8:05 p.m.

IX. RECONVENE INTO OPEN SESSION

- a. Consider and act upon items discussed in Executive Session.

No action required.

X. ADJOURNMENT

Alderman Blue moved to adjourn; Alderman Nelson seconded. Motion carried: 4 in favor, Alderman Inman opposed. Mayor Jordan adjourned the meeting at 8:08 p.m.



Michael Jordan, Mayor

June 18, 2019

Date Minutes Approved



Connie S. Hansen, TRMC
Town Secretary

6/18/19

Date Minutes Approved

