

NOTICE OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

**TUESDAY, MARCH 20, 2018**  
7:30 P.M. Regular Session

**MINUTES**

**REGULAR SESSION 7:30 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

Mayor Michael Jordan called the meeting to order at 7:32 p.m. Town Council members present were Mayor Pro-Tem Newton, Alderman Linda Inman, Alderman James Connor and Alderman Chris Blue, being a quorum. Alderman Steve Miller was on excused absence due to military duty.

**II. PLEDGE OF ALLEGIANCE**

- a. United States Flag
- b. Texas Flag

**III. INVOCATION**

Ronnie Allen from Green Valley Baptist Church led invocation. Pastor Allen gave report on his church.

**IV. OPEN FORUM:**

Donald Fisher, a resident who resides at 10200 Nantucket Dr., President of the Providence HOA gave a summary of activities, including meeting the candidate night, fertilizer distribution and Easter egg hunt. April 5<sup>th</sup> will be the Providence HOA annual meeting at Monaco Elementary at 6:30 p.m.

There were no further requests to address the Town Council.

**V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS**

- a. Monthly Reports from Committees

Brian Roberson reported that the Ordinance Committee met last week and discussed landlord registration issues. Mayor Jordan reported that the ordinance committee also discussed special event ordinance, but there was no final resolution.

b. Staff Reports

Mike Carroll gave a summary of the Permit and Case Summary reports.

Alderman Inman asked how many solicitor/peddlers were currently active. There was discussion regarding solicitors permits expiring at the end of the year.

Brian Roberson reported on Upper Trinity 2017 water report. Brian Roberson reported on the water usage versus water purchased report from 2016 and 2017. The Town actually used less water last year, even though it was hot, when the rain did arrive, it was the most opportune time.

Jordan Elder reported on the Inframark report. Mr. Elder apologized for missing the last meeting due to the "flood" and understand that there were questions regarding sampling and he provided answers. He also discussed the spike of usage and the fire department does training drills and apparently Inframark was not on the mailing list. Mr. Elder contacted the Fire Chief and they will be receiving notice in the future and they used 10,000 gallons on Dr. Sanders this last week.

Brian Roberson reported that our water quality is exception and is not related to recent news stories relating to Plano and North Texas Municipal Water District. It was also reported that two fire hydrants were found not to be working: one had a stuck valve, the other is scheduled for repair, which will be dug up and repaired.

Brian Roberson also reported on the law enforcement report. Alderman Inman asked if it was just Providence Village or also included Aubrey. Brian explained that the staff is consolidating the information for our personal use. Alderman Inman asked if we also had this type of data prior to Aubrey/Providence Village PD and he acknowledged that we did have the data from Denton County Sheriff's office.

Alderman Inman asked if the population is also being tracked along with the criminal activities. Brian Roberson reported that we get our population from the NCTCOG and the Census and there is usually a gap. Brian Roberson explained the math calculations for NCTCOG and the U.S. Census and stated that we are somewhere around 7000.

Brian Roberson also gave a summary of the Fire Report. Alderman Connor stated that the Fire Report is not separated like the Police Department. They would like to see the data broken down between Aubrey and Providence Village. Mayor Jordan asked Alderman Connor if we are out of line with our Fire Department activity. There was discuss regarding same and further discussion regarding what "out of district" represents. There was discussion regarding what areas are considered in the Aubrey Fire Department district and where they would be assisting.

Brian Roberson also gave a summary of the Aubrey Library Report and answered the question regarding the number of patrons as being anyone who walks through the door.

Mayor Pro-Tem Newton asked about the 223 total calls for service and after giving a breakdown of the calls, he resulted that over half of them are officer generated.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders
- e. Approve Administrative Actions

Alderman Blue moved to approve the Consent Agenda; Alderman Inman seconded. Motion carried: 5 in favor, 0 opposed.

**VII. ACTION ITEMS**

- a. Consider, discuss and act on Ordinance No. 2018-183 to disannex certain property from the Town of Providence Village, Texas, identified as Denton CAD Property ID 52639, being an approximate 7.665 acre tract of land situated in the J. Bridges Survey, Abstract No. A0036A, Tract 41 and the portion of Liberty Road adjacent to said territory; releasing, relinquishing and allocating any extraterritorial jurisdiction the Town of Providence Village, Texas may have in the 7.665 acre tract of land and allocating the same to the City of Aubrey, Texas; authorizing and directing the Town Secretary to file said ordinance in the county land records and amending the Official Town Map.

Brian Roberson reported that when we were working out the boundary agreement with Aubrey and Little Elm there was one little property that was sticking up that was annexed by the Town. Mr. and Mrs. Hayes have purchased this property and now we have to disannex the property to return it to the Aubrey ETJ. Mayor Jordan asked Mr. and Mrs. Hayes if they were happy with the property being disannexed and they replied “yes.”

Mayor Pro-Tem Newton moved to approve Ordinance No. 2018-183 disannexing CAD Property ID 52639; Alderman Blue seconded. Motion carried: 5 in favor, 0 opposed.

- b. Consider, discuss and act on Ordinance No. 2018-184 amending the Code of Ordinances to delete designated references to the term “Mayor” and replacing with the term “Town Manager” in areas involving execution of laws and the administration of government.

Brian Roberson explained that there were a few locations in the Code that have old General Law references to the Mayor authority where it should be responsibilities of the Town Manager. Alderman Inman moved to approve Ordinance No. 2018-184 removing references to “Mayor” and replacing with “Town Manager”; Mayor Pro-Tem Newton seconded. Motion carried: 5 approved, 0 opposed.

- c. Consider, discuss and act on Resolution 2018-199 supporting the Farm-to-Market (FM) 2931 Task Force.

Brian Roberson reported that this is an item that was initiated by an article he read in the Pilot Point Post and explained that it is a task force for raising awareness to TxDOT that they are receiving funds from gas taxes, etc. and we need a focus on this road with the income of new homes. They need to determine if the road is going to be 4 lanes, 6 lanes, etc. With all of the development forthcoming, we would like them to make plans now before permanent fixtures are created along the easement route.

Mayor Pro-Tem Newton moved to approve Resolution 2018-199 supporting the Farm-to-Market (FM) 2931 Task Force; Alderman Connor seconded. Motion carried: 5 in favor, 0 opposed.

- d. Consider, discuss and act upon authorizing the progression through the design development and construction document phases for the Providence Village Town Hall, and authorize staff to proceed with the preparation of construction documents for advertisement and bidding for construction of the Providence Village Town Hall.

Brian Roberson reported that we hired Eikon Group. Michael Tubiolo and Gordon McKinzie provided the Council with a presentation.

Michael Tubiolo discussed the GeoTech report and the soil conditions and discuss the various options for foundation and right now we are looking at Option 2. Alderman Blue asked if a decision needed to be made on the foundation option and Michael Tubiolo reported that it is something that needs to be addressed. Brian Roberson reported that our Town Engineer and Building Inspector both stated that if we had the money we needed to go with Option 1, but Option 2 is a good choice. Mayor Jordan stated with the distance from the retention pond, option 4 is not really an option.

Mayor Pro-Tem Newton moved to approve authorizing the progression through the design development and construction documentation phases for the Providence Village Town Hall and authorize staff to proceed with the preparation of construction documents for Providence Village Town Hall, including approval of GeoTech foundation option 2; Alderman Inman seconded.

Michael Tubiolo reported that the Town Council would have another option to approve the bid sometime in August 2018. Alderman Blue asked if that would fall into line with the budget process to adjust the budget. There was discussion regarding the budget. Alderman Blue discussed parking spaces in relation to the building and there was discussion regarding the use of overflow parking at the daycare facility and current Town Hall location.

There was discussion regarding the timeline.

Motion carried: 5 approved, 0 opposed.

- e. Identify agenda items to be discussed at future meeting.

Mayor Pro-Tem Newton moved to closed Regular Session and convene into Executive Session; Alderman Blue seconded. Motion carried: 5 in favor, 0 opposed.

Mayor Jordan closed Regular Session and convened into Executive Session at 8:39 p.m.

**VIII. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:

- i. Options for acquiring/entering a permanent water and sewer easement agreement with M84 Enterprises, Ltd. for an area located within the FM 2931 / Fishtrap Road water and sewer expansion project.

Mayor Jordan closed Executive Session and reconvened into Town Council Regular Session at 9:05 p.m.

**IX. RECONVENE INTO OPEN SESSION**

- a. Consider and act upon items discussed in Executive Session.

No action taken.

**X. ADJOURNMENT**

Alderman Blue moved to adjourn; Alderman Inman seconded. Motion carried: 5 in favor, 0 opposed.

Meeting adjourned at 9:07 p.m.

  
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Michael Jordan, Mayor

4/3/2018  
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Date Minutes Approved

  
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Connie S. Hansen, TRMC  
Town Secretary

4/3/18  
\_\_\_\_\_  
Date Minutes Approved

