



**Meeting Minutes – Regular Meeting  
Providence Village  
Planning & Zoning Commission**

**Providence Village Town Hall  
1745 F.M. 2931  
Providence Village, Texas 76227**

**Tuesday, March 19, 2019  
6:30 p.m.**

**1. Call to Order, Roll Call and Announce a Quorum Present**

David Culp called meeting to order at 6:31 p.m. Dena Vandenberg, Lea Goin, Rachel Tracy and Damon Polk were present, being a quorum.

**2. Pledge of Allegiance**

**3. Staff Reports**

Brian Roberson reported that 26 permits for family residential have been issued. He also reported that the rename of F.M. 2931 to Main Street was approved by the Town Council and we are still waiting on TxDOT to finalize their approval of the name change. Mr. Roberson also reported that LaCima has delayed opening due to delays with their TABC application.

**4. Consider, discuss and act upon approval of minutes from February 19, 2019 Planning & Zoning Commission Regular meeting.**

Damon Polk moved to approve the February 19, 2019 minutes; Rachel Tracy seconded. Motion carried: 5 in favor, 0 opposed.

**5. Consider and discuss Subdivision Ordinance.**

Nothing to discuss.

**6. Consider and discuss Zoning Ordinance regarding the following sections:**

- a. Consider and discuss maximum percentage of glass allowed in subsection 17.5(3) of the Zoning Ordinance entitled "Non-Residential Construction and Architectural Design Standards"

Brian Roberson stated that he had previously forwarded to the commission members a variety of sample photographs showing various example options of glass percentages. There was extensive discussion regarding the various examples. Damon Polk asked if the Planning and Zoning Commission would be reviewing development plans in the future before they are approved and was informed that the purpose of the Planning and Zoning Commission and Town Council was to set the standards, but no further review would be necessary until there was a deviation from the standards. David Culp felt it was wiser for the commission to set goals and believes that a wider scope is far better than a narrow scope of standards. Several of the commission members agreed

that keeping the glass façade percentage up to 70% was in the best interest of the Town. Brian Roberson stated that James Connor had previously stated that glass facades were more expensive, and Mike Carroll stated that glass requires a different structure, so it can cost more.

**7. Consider and discuss Comprehensive Plan.**

Nothing to discuss.

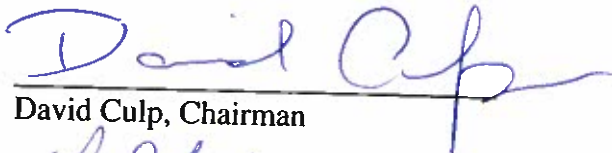
**8. Consider and act upon topics to be scheduled for a future Planning & Zoning Commission meeting.**

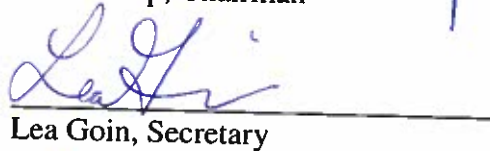
Damon Polk asked when is the roof at the new Town Hall going to be completed? Brian Roberson responded that he did not have a definite answer. Mr. Polk also asked when the new Town Hall was projected to be completed and Mr. Roberson responded that the plan is still scheduled for early June.

Damon Polk announced that this would be his last Planning and Zoning Commission meeting because he and his family would be moving to California. Brian Roberson did note that Mr. Polk would need to submit his resignation in writing for the Town Council to act upon.

**9. Adjourn.**

Lea Goin moved to adjourn; Rachel Tracy seconded. Motion carried: 5 in favor, 0 opposed. David Culp closed the meeting at 6:51 p.m.

  
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David Culp, Chairman

  
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Lea Goin, Secretary

  
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Connie Hansen, TRMC  
Town Secretary