



**Meeting Minutes– Regular Meeting
Providence Village
Planning & Zoning Commission**

**Providence Village Town Hall
1745 F.M. 2931
Providence Village, Texas 76227**

**Tuesday, January 15, 2019
6:30 p.m.**

1. Call to Order, Roll Call and Announce a Quorum Present

David Culp called meeting to order at 6:31 p.m. Dena Vandenberg, Lea Goin and Rachel Tracy were present, being a quorum. Damon Polk was absent and there were no alternates available.

2. Pledge of Allegiance

3. Staff Reports

Brian Roberson reported that Kelly Nelson was appointed to the Town Council and David Tidwell and Mason Blaylock both declined to be reappointed as a member and an alternate, respectively, of the P&Z Commission. Brian Roberson further reported that the Town Council approved the appointment of Lea Goin and Rachel Tracy to the Commission and Sina Tidwell was appointed as an alternate. Brian Roberson further reported that he had news relating to the new replacement vendor for Raphael's that would be reported in the upcoming Town Council meeting.

4. Consider, discuss and act upon approval of minutes from December 18, 2018 Planning & Zoning Commission Regular meeting.

Rachel Tracy moved to approve the December 18, 2018 minutes; Dena Vandenberg seconded. Motion carried: 4 in favor, 0 opposed.

5. Consider and act upon appointment of Chairman, Vice Chairman and Secretary.

Dena Vandenberg moved to appoint David Culp as Chairman, Rachel Tracy as Vice Chairman and Lea Goin as Secretary; Lea Goin seconded. Motion carried: 4 in favor, 0 opposed.

6. Consider and discuss Subdivision Ordinance.

Nothing to discuss. Damon Polk arrived at the meeting.

7. Consider and discuss Zoning Ordinance regarding the following:

- (a) Consider and discuss recommendation of approval of an ordinance amending Ordinance No. 2014-060, as amended by Ordinance No. 2014-060-01, as amended by Ordinance No. 2014-060-02, as amended by Ordinance No. 2014-060-03, as amended

by Ordinance No. 2014-060-04, as amended by Ordinance No. 2014-060-05, as amended by Ordinance No. 2014-060-06, as amended by Ordinance No. 2014-060-07 of the Town of Providence Village, Texas, amending the ordinance by adding subsection 17.5(3) entitled "Non-Residential Construction and Architectural Design Standards".

Brian Roberson explained how Franklin Legal worked with respect to the Code codification and workings. He further explained that there have been conversations with developers who are looking for small commercial applications. The recommended changes in the proposed ordinance were new relating to commercial buildings and would modified the façade requirements by adding to a new subsection for commercial applications.

Damon Polk asked if the Town was not going to allow mobile buildings and Mr. Roberson stated that there were regulations for mobile vendors already in place. Mr. Polk also asked about food truck lots. There was continued discussion about variance processes for mobile units. Mr. Roberson further stated that we can do amendments in the future or a variance can be requested.

Mr. Polk asked what a gargoyle and a gryphon was on a structure. Mr. Roberson explained the definition and the purpose of said items. The Commission requested that Mr. Roberson forward images of various façade types prior to the next meeting.

8. Consider and discuss Comprehensive Plan.

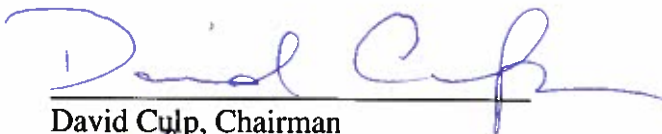
Nothing to discuss.

9. Consider and act upon topics to be scheduled for a future Planning & Zoning Commission meeting.

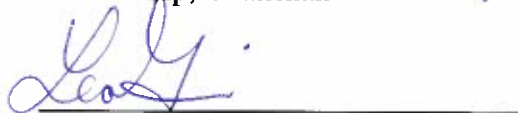
Brian Roberson will forward photographs of items for the Commission members to review.

10. Adjourn.

Dena Vandenberg moved to adjourn; Rachel Tracy seconded. Motion carried: 5 in favor, 0 opposed. David Culp closed the meeting at 6:55 p.m.



David Culp, Chairman



Lea Goin, Secretary



Connie Hansen, TRMC
Town Secretary

