

NOTICE OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

**TUESDAY, AUGUST 15, 2017**  
7:30 P.M. Regular Session

**MINUTES**

**REGULAR SESSION 7:30 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

Mayor Michael Jordan called the meeting to order at 7:35 p.m. Town Council members present were Mayor Pro-Tem J. Eric Newton, Alderman Linda Inman, Alderman James T. Connor, and Alderman Chris Blue, being a quorum. Alderman Steve Miller was absent due to military duty.

**II. PLEDGE OF ALLEGIANCE**

- a. United States Flag
- b. Texas Flag

**III. INVOCATION**

J.T. Riley led invocation.

**IV. OPEN FORUM:**

There were no requests to address the Town Council.

**V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- a. Monthly Reports from Committees

Mayor Jordan reported that the Ordinance Committee met and items would be discussed later in the agenda.

- b. Staff Reports

Mike Carroll gave a summary of the written permit and compliance reports.

William Townsend reported that all 5 of the police vehicles are stripped and numbered and waiting on radar, computers and other materials to finalize the

equipping of the vehicles. They have hired the last additional officer who is scheduled to start on August 28, 2017. Mayor Jordan reported that Officer McLearn was recently on the news for community policing. Alderman Inman thanked the officers for making a presence in the Town and how people are excited about who we chose to partner with for police department coverage.

Brian Roberson stated that the Fire report was in the agenda packet and reported that there was no library report. Alderman Connor requested that the Fire report be broken down further.

Jordan Elder with Severn Trent apologized for not having a written report. He reported that everything is running smoothly. Mayor Jordan asked about the frequency of lead and copper testing and Jordan stated that Severn Trent hires an outside vendor to handle testing.

Brian Roberson reported that Aldi was scheduled to get their permit this month, but that they would not be breaking ground until September.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders
- e. Approve Administrative Actions

Alderman Blue moved to approve the Consent Agenda; Alderman Inman seconded. Motion carried: 5 in favor, 0 opposed.

**VII. ACTION ITEMS**

- a. Consider, discuss and act upon Special Event Application No.17-10903-01 on August 26, 2017 resident block party located at 2153 DeWitt Lane, submitted by Sina Tidwell.

Brian Roberson stated that the only feedback was from the Fire Marshal regarding manning of barricades and Law Enforcement regarding beginning time being in potential violation of Town noise ordinance. Mr. Roberson further stated that Ms. Tidwell was in agreement with the time and barricade manning requests.

Mayor Pro-Tem Newton moved to approve Special Event Application No. 17-10903-01; Alderman Inman seconded. Motion carried: 5 in favor, 0 opposed.

- b. Consider, discuss and act upon resolution dedicating all proceeds received from Simple Recycle account to the Hero's Memorial Project Fund.

Mayor Jordan explained that the idea for the resolution was to allow residents the opportunity to participate in the fundraising if they wished through their recycling donations to Simple Recycling. Alderman Connor moved to approve resolution dedicating all proceeds from Simple Recycling to Hero Memorial Fund; Alderman Blue seconded. Motion carried: 5 in favor, 0 opposed.

- c. Consider, discuss and act upon proposed Tax Rate for publication and set proposed public hearing dates regarding 2017 proposed Tax Rate and budget review.

To be discussed in Executive Session.

- d. Consider, discuss and act upon authorizing Town Treasurer to close bank accounts identified as Series 2004 DSF, Series 2005 DSF, Series 2006 DSF and Series 2006-A DSF held at PlainsCapital Bank.

Mayor Pro-Tem Newton moved to authorize Town Treasurer to close bank accounts with PlainsCapital Bank; Alderman Inman seconded. Motion carried: 5 in favor, 0 opposed.

- e. Consider, discuss and act upon authorizing Town Treasurer to close bank accounts identified as Series 2010 DSF, Series 2011 Refunding Utilities DSF, Series 2012 Refunding DSF and Series 2011 Refunding Road DSF and transfer balances to corresponding accounts held at PlainsCapital Bank.

Mayor Pro-Tem Newton moved to authorize Town Treasurer to close bank accounts with Independent Bank and transfer funds to PlainsCapital Bank; Alderman Inman seconded. Motion carried: 5 in favor, 0 opposed.

- f. Consider, discuss and act upon approval of an ordinance amending Chapter 3, "Building Regulations" of the Town Code of Ordinances, to add Article 3.12, entitled "Right-of-Way Management" to adopt a Right-of-Way Management Ordinance establishing regulations for construction, placement, and excavation in rights-of-way and public easements and other matters related thereto; adopting the *Town of Providence Village, Texas Design Manual for the Installation of Network Nodes and Node Support Poles Pursuant to Texas Local Government Code Chapter 284*; amending the master fee schedule to adopt fees for the administration of the Right-of-Way Management Ordinance.

To be discussed in Executive Session.

- g. Consider, discuss and act upon appointment of new members to the Board of Adjustments.

Linda Inman moved to nominate Sina Tidwell; Mayor Pro-Tem Newton seconded. Motion carried: 5 in favor, 0 opposed.

- h. Consider, discuss and act upon appointment of new alternates to the Board of Adjustments.

Nothing to discuss.

- i. Identify agenda items to be discussed at future meeting.

- 1. Tuccoa Polk to discuss Aubrey ISD Bond Election for \$51M.

Mayor Pro-Tem Newton moved to close Town Council Regular Session and convene into Executive Session; Alderman Inman seconded. Motion carried: 4 in favor, 0 opposed. Mayor Jordan closed Town Council Regular Session and convened into Executive Session at 8:01 p.m.

#### **VIII. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Code Section 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. 2017 proposed Tax Rate and budget review.
- b. Ordinance amending Chapter 3, "Building Regulations" of the Town Code of Ordinances, to add Article 3.12, entitled "Right-of-Way Management" to adopt a Right-of-Way Management Ordinance establishing regulations for construction, placement, and excavation in rights-of-way and public easements and other matters related thereto; adopting the *Town of Providence Village, Texas Design Manual for the Installation of Network Nodes and Node Support Poles Pursuant to Texas Local Government Code Chapter 284*; amending the master fee schedule to adopt fees for the administration of the Right-of-Way Management Ordinance.

Mayor Jordan reconvened into Town Council Regular Session at 10:15 p.m.

#### **IX. RECONVENE INTO OPEN SESSION**

- a. Consider and act upon items discussed in Executive Session.

- c. Consider, discuss and act upon proposed Tax Rate for publication and set proposed public hearing dates regarding 2017 proposed Tax Rate and budget review.

Alderman Inman moved to approve the proposed tax rate of .833688 and called for public hearings notices to be published for hearing scheduled for September 5<sup>th</sup> and September 19<sup>th</sup>; Mayor Pro-Tem Newton seconded. Motion carried: 5 in favor, 0 opposed.

- f. Consider, discuss and act upon approval of an ordinance amending Chapter 3, "Building Regulations" of the Town Code of Ordinances, to add Article 3.12, entitled "Right-of-Way Management" to adopt a Right-of-Way Management Ordinance establishing regulations for construction, placement, and excavation in rights-of-way and public easements and other matters related thereto; adopting the *Town of Providence Village, Texas Design Manual for the Installation of Network Nodes and Node Support Poles Pursuant to Texas Local Government Code Chapter 284*; amending the master fee schedule to adopt fees for the administration of the Right-of-Way Management Ordinance.

Alderman Inman moved to approve Ordinance amending Chapter 3, "Building Regulations" to add Article 3.12 entitled "Right-of-Way Management"; Alderman Connor seconded. Motion carried: 5 in favor, 0 opposed.

**X. ADJOURNMENT**

Mayor Pro-Tem Newton moved to adjourn; Alderman Blue seconded. Motion carried: 5 in favor, 0 opposed.

Meeting was adjourned at 10:22 p.m.



Michael Jordan, Mayor

9/19/2017  
Date Minutes Approved



Connie S. Hansen, TRMC  
Town Secretary

9/19/17  
Date Minutes Approved

