

NOTICE OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

**TUESDAY, AUGUST 2, 2016**  
7:30 P.M. Regular Session

**MINUTES**

**REGULAR SESSION 7:30 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

Mayor Dave Shuck called the meeting to order at 7:32 p.m. Town Council members present were Alderman Steve Miller, Alderman Linda Applin, and Mayor Pro-Tem Jordan, being a quorum. Alderman J. Eric Newton was absent.

**II. PLEDGE OF ALLEGIANCE**

- a. United States Flag
- b. Texas Flag:
  - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

**III. INVOCATION**

Philip Mack Furlow led invocation.

**IV. OPEN FORUM:**

There were no requests to address the Town Council. Alderman Miller moved to closed Open Forum; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

**V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- a. Monthly Reports from Committees: Communications, EDCEC, Emergency Preparedness, Ordinance and Public Safety

Communications Committee – Nothing to report.

EDCEC Committee – Nothing to report.

Emergency Preparedness Committee – Nothing to report.

Ordinance Committee – Nothing to report.

Public Safety Committee – Nothing to report.

b. Staff Reports: Administration

Administration – Brian Roberson gave a report on water bills, stating there are some individual customers who had 29,000 gallons or more of water usage this last billing period and that Severn Trent utilizes a meter probe that will help with obtaining information. Mr. Roberson stated that in some cases the irrigation system setup was causing high amounts of water usage.

Mr. Roberson further reported that there was a delay in getting out the current water bills. The delay was the result of the reading reporting 50+ meters that triggered a tamper alert error which resulted on the technicians having to manually read the meters with the errors. Instead of sending out the bills with 50+ in error, they decided to manually read and delay the distribution of the bills by 4 days. Mr. Roberson also reported that Severn Trent was working with Badger, the manufacturer of the meters, to look into what caused the trigger of tamper alerts. Mayor Shuck asked if this was going to strain the next billing cycle and Mayor Pro-Tem Jordan asked if the 50 meters were close to each other?

Mayor Shuck stated that the copper and lead volunteers have received their water bottles. Mayor Pro-Tem Jordan talked about the amount of water that is used when there is a sprinkler leak. There was extensive discussion about water usage.

Alderman Miller moved to closed Committee/Staff Reports; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

## VI. ACTION ITEMS

a. Consider, discuss and act upon appointment to Board of Managers of the Denco Area 9-1-1 District.

Mayor Shuck introduced Jim Carter as the incumbent for the Board of Managers position. Mr. Carter gave a summary of his positions in government and a brief overview of what services the Denco Area 9-1-1 District provides to the Town of Providence Village. Mayor Pro-Tem Jordan moved to appoint Jim Carter to the Board of Managers of the Denco Area 9-1-1 District; Alderman Miller seconded. Motion carried: 4 in favor, 0 opposed.

b. Consider, discuss and act upon approval of Service Contract with William C. Spore, P.C. for CPA auditing services for 2015-16 Fiscal Year financial audit.

Brian Roberson reported that Bill Spores just completed the 2014-15 Audit, which was delayed because we were waiting on the PVWCID audit to be completed by McCall, Gibson, Swedlund, Barfoot, PLLC. There was discussion regarding the staff observations from working with Mr. Spores and the staff indicated they were satisfied

with Mr. Spores performance and stated they appreciated his diligence in providing information and training to the staff.

Alderman Miller moved to approve the Service Contract with Bill Spores for the 2015-16 Fiscal Year financial audit; Alderman Applin seconded. Motion carried: 4 in favor, 0 opposed.

- c. Consider, discuss and act upon boundary and ETJ matters of Providence Village, including water and sewer rights, duties and obligations.

Brian Roberson stated that we are working with several cities in the region on cleaning up boundaries and that he did not anticipate any action following Executive Session at this time.

- d. Consider, discuss and act upon Interlocal Cooperation Agreement pertaining to law enforcement.

Brian Roberson stated that they are looking at options to increase coverage in the coming years and did not anticipate any action on the matter following Executive Session at this time.

- e. Identify items to be discussed at future meetings.

- 1. Appointment of replacement for Alderman, Place 5.

Alderman Miller moved to close Town Council regular session and convene into Executive Session; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed. Mayor Shuck closed Town Council Regular Session and convened into Executive Session at 8:06 p.m.

## **VII. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Consider, discuss and act upon boundary and ETJ matters of Providence Village, including water and sewer rights, duties and obligations.
- b. Consider, discuss and act upon Interlocal Cooperation Agreement pertaining to law enforcement.

Mayor Pro-Tem Jordan moved to closed Executive Session and reconvene into Town Council Regular Session; Alderman Miller seconded. Motion carried: 4 in favor, 0 opposed.

Mayor Shuck closed Executive Session and reconvened into Town Council Regular Session at 10:17 p.m.

**VIII. RECONVENE INTO OPEN SESSION**

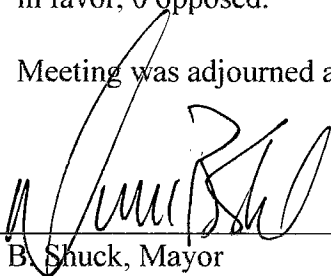
a. Consider and act upon items discussed in Executive Session.

No action was taken.

**IX. ADJOURNMENT**

Mayor Pro-Tem Jordan moved to adjourn; Alderman Applin seconded. Motion carried: 4 in favor, 0 opposed.

Meeting was adjourned at 10:17 p.m.

  
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David B. Shuck, Mayor

  
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Date Minutes Approved

  
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Connie S. Hansen, TRMC  
Town Secretary

  
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Date Minutes Approved

