

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 F.M. 2931
MONDAY, SEPTEMBER 9, 2013
7:00 P.M. Regular Session

MINUTES

REGULAR SESSION 7:00 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Roberson called the meeting to order at 7:00 p.m. Town Council members present were Alderman Steve Miller, Alderman Lynn Jaco, Mayor Pro-Tem Earnest Law, Alderman Dave Shuck, and Alderman Darren Vader, being a quorum.

II. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag:
 - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

III. INVOCATION

Chris Yost of Crossways UMC led the invocation.

IV. OPEN FORUM:

Open Forum is for information only. The Council can take no action. No charges and/or complaints will be heard against any elected official, appointed official or employee of the Town unless presented in writing as prescribed in Chapter 22, paragraph 22.043 of the Local Government Code. Speaking time will be limited to three (3) minutes.

**Please note* Anyone wishing to furnish the Town Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the Town Secretary for distribution to the Town Council.*

Don Fisher, President of the Providence HOA reported that the HOA was currently working on their budget at a million half. Mr. Fisher also stated that they do not anticipate a due increase for 2014. Shading pavilion being added to the skate park, horseshow pet being installed over by the lake. Also reported that they are hiring a new

event coordinators. Alderman Shuck asked about installing a volleyball court, and Don Fisher reported that they had the equipment and were considering a new court for 2014.

There were no further requests to address the Town Council in open forum.

Alderman Shuck motioned to close open forum; Alderman Jaco seconded. Motion carried: 5 in favor; 0 opposed.

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- a. Monthly Reports from Committees: Communications, Emergency Preparedness, HOA, Ordinance and Transition

Communication Committee – Mayor Roberson stated that they are on a path to redo the website. The banner on the website has been updated.

Emergency Preparedness Committee – Nothing to report.

HOA – Nothing to report.

Ordinance Committee – Nothing to report.

Transition Committee – Nothing to report.

- b. Staff Reports

Code Enforcement – Mike Carroll provided a brief summary of his written report.

Law Enforcement – Nothing to report.

Town Secretary/Municipal Court – Connie Hansen provided a summary of the minimal number of citations written for the month.

Alderman Jaco motioned to close the committee and staff reports; Alderman Shuck seconded. Motion carried: 5 in favor, 0 opposed.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders

Alderman Shuck motioned to approve the consent agenda; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed.

VII. ACTION ITEMS

- a. Consider, discuss and act upon final approval of the proposed 2013-2014 Fiscal Year Operating Budget.

Town Secretary, Connie Hansen, provided a PowerPoint presentation regarding the 2013-2014 Fiscal Year Operating Budget. Mayor Roberson discussed the additional information relating to the Aubrey Library donation.

Alderman Shuck motioned to closed Town Council regular session meeting and open a public hearing; Alderman Vader seconded. Motion carried: 5 in favor, 0 opposed.

- b. Conduct a public hearing to receive input on the proposed 2013-2014 Fiscal Year Operating Budget and act upon same.

Mayor Roberson opened Public Hearing at 7:28 p.m. Tom Dibley spoke about lawn carrier service and asked about the abatement budget item. There were no further inquiries during public hearing. Mayor Pro-Tem Law motioned to closed Public Hearing and reconvene into Town Council regular session meeting; Alderman Shuck seconded. Motion carried: 5 in favor, 0 opposed.

Mayor Roberson reconvened Town Council regular session at 7:35 p.m.

- c. Consider, discuss and act upon approval of Ordinance No. 2013-057 Adopting the 2013-2014 Fiscal Year Operating Budget for the Town of Providence Village.

Mayor Pro-Tem Law motioned to approve the 2013-2014 Fiscal Year Operating Budget; Alderman Shuck seconded. The Town Secretary did a roll call of each Council Member's vote as follows:

Alderman Steve Miller – Voted In Favor
Alderman Lynn Jaco – Voted in Favor
Mayor Pro-Tem Earnest Law – Voted in Favor
Alderman Dave Shuck – Voted in Favor
Alderman Darren Vader – Voted in Favor

Motion carried unanimously, with 5 votes in favor and 0 votes opposed and no council members were absent or abstained from voting.

Alderman Shuck motioned to approve Ordinance No. 2013-057 adopting the 2013-2014 Fiscal Year Operating Budget; Alderman Jaco seconded. Motion carried: 5 in favor, 0 opposed.

- d. Consider, discuss and act upon approval of Application for Registration of a Trade or Service Mark with Secretary of State for registration of mark, insignia and trademark for the Town of Providence Village.

Town Secretary gave a brief summary of the need for registration of the Providence Village logo by registering same with the Texas Secretary of State office. She further reported that she had received the legal advice and information regarding filing of the application from Julie Fort's office. Alderman Miller motioned to approve the

application for Registration of a Trade or Service Mark with the Secretary of State; Alderman Vader seconded. Motion carried: 5 in favor, 0 opposed.

- e. Consider, discuss and act upon approval of Town of Providence Village Employee Handbook.

Town Secretary presented a brief summary regarding the need for an Employee Handbook, based on the recommendation of the Town's financial auditors. Alderman Shuck motioned to approve the Town of Providence Village Employee Handbook; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed.

- f. Consider and discuss zoning ordinance.

Philip Mack Furlow reported that Julie Fort is assisting him with the multi-family section of the zoning ordinance.

- g. Consider and discuss status of Home Rule Charter and committee activities.

Philip Mack Furlow reported that there have been three attempted meetings of the Home Rule Charter Commission and they have yet to have a quorum present at any of the meetings. During the interim of these meetings, several members are resigned either due to work schedules or selling of their homes and no longer eligible as a resident. Mr. Furlow suggested that there be a joint meeting of the members of the Home Rule Charter Commission and the Town Council at the next meeting so that the Town Council can meet the members who have accepted an appointment and additional members can be appointed for those members who have not accepted their appointments. Mr. Furlow also stated that Julie Fort is assisting him with the Home Rule Charter Commission process. Mr. Furlow also discussed the option of a reduced number of commission members.

- h. Discuss legal and administrative status involving CCN and asset transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Philip Mack Furlow stated that the only public information that can be reported is that the hearing scheduled for September 25, 2013 has been rescheduled to October 29, 2013. Mediation is scheduled for September 24-25, 2013.

- i. Identify agenda items to be discussed at future meeting.

Alderman Jaco requested that there be research regarding a potential contest for contractors to present potential beautification plans to the Council for consideration.

Alderman Shuck motioned to close Town Council regular session meeting and convene into Executive Session; Alderman Vader seconded. Motion carried: 5 in favor, 0 opposed.

Mayor Roberson closed Town Council regular session and opened executive session at 8:01 p.m.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Discuss legal and administrative status involving CCN transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Alderman Shuck left the Executive Session meeting at 8:31 p.m.

Alderman Vader motioned to closed executive session and reconvene into Town Council regular session; Alderman Miller seconded. Motion carried: 4 in favor, 0 opposed.

IX. RECONVENE INTO OPEN SESSION

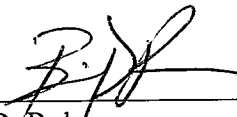
- a. Consider and act upon items discussed in Executive Session.

Mayor closed executive session and reconvened regular session meeting at 8:59 p.m.

X. ADJOURNMENT


Alderman Jaco motioned to adjourn the Town Council meeting; Alderman Vader seconded. Motion carried: 4 in favor, 0 against.

Meeting was adjourned at 9:00 p.m.



Brian D. Roberson
Mayor, Town of Providence Village, Texas

12/9/13
Date Minutes Approved



Connie S. Hansen
Town Secretary

12/9/13
Date Minutes Approved

