

NOTICE OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1745 F.M. 2931  
**MONDAY, DECEMBER 10, 2012**  
7:00 P.M. Regular Session

**MINUTES**

**REGULAR SESSION 7:00 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

Mayor Roberson called the meeting to order at 7:00 p.m. Town Council members present were Alderman Chris McCroskey, Alderman Lisa Garcia, and Mayor Pro-Tem Earnest Law, being a quorum. Alderman Mike Thompson and Alderman Kate Julian were absent.

**II. PLEDGE OF ALLEGIANCE**

- a. United States Flag
- b. Texas Flag:
  - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

**III. INVOCATION**

Philip Mack Furlow led the invocation.

**IV. OPEN FORUM:**

Open Forum is for information only. The Council can take no action. No charges and/or complaints will be heard against any elected official, appointed official or employee of the Town unless presented in writing as prescribed in Chapter 22, paragraph 22.043 of the Local Government Code. Speaking time will be limited to three (3) minutes.

*\*Please note\* Anyone wishing to furnish the Town Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the Town Secretary for distribution to the Town Council.*

Don Fisher with Providence HOA provided updated on \$1.4 million budget approved. No update on skate park yet. Also reported that the HOA was able to buy the two fountains and have them installed in the parks. Mr. Fisher reported that a new events coordinator was hired and that there were 700 people at the Christmas event. Mr. Fisher

notified the Town Council that the red trailer in the clubhouse parking lot belongs to hired contractors who are painting and repairing the water slides. Alderman Garcia motioned to close open forum; Alderman McCroskey seconded. Motion carried: 3 in favor; 0 opposed.

**V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- a. Monthly Reports from Committees: Communications, HOA, Water, Ordinance, Finance and Law Enforcement

Communication Committee –

Emergency Preparedness Committee – Nothing to report.

Finance Committee – Nothing to report.

HOA – Nothing further to report.

Ordinance Committee – Will be discussed later on the agenda.

Transition Committee – Nothing to report.

- b. Staff Reports

Code Enforcer, Mike Carroll, summarized his written activities report and provided summary report of permits, including 25 certificate of occupancy inspections, 3 CO reinspects, 7 new contractors registration, and 12 new building permits, including 7 new constructions, 2 roofing permits, 1 mechanical, 1 irrigation and 1 fence.

Alderman Garcia motioned to close the committee and staff reports; Mayor Pro-Tem Law seconded. Motion carried: 3 in favor, 0 opposed.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval – November 12, 2012
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders

Mayor Pro-Tem Law motioned to approve the consent agenda with noted amendment to action item (c) changing the word “will” for “with”; Alderman McCroskey seconded. Motion carried: 3 in favor, 0 opposed.

**VII. ACTION ITEMS**

- a. Consider, discuss and act upon options for traffic island and fire lane issues relating to emergency vehicle passage and access.

Mayor Roberson discussed the various fire lane options. Alderman McCroskey stated that painting fire lane or no parking was the most cost-effective means of addressing the issue. There was discussion regarding sending out notice letters to the residents who would be directly and indirectly affected by the parking ordinance and the Town Attorney recommended that a notice letter be sent out regarding the public hearings to be held.

- b. Consider, discuss and approve tree removal permit applications submitted by History Maker Homes for the removal of protected trees located at 813 Post Oak Place and 817 Post Oak Place for the construction of model homes and identified in application PT2012-206 for removal of a dead 1.8' DBH cedar tree; application PT2012-207 for removal of a 2.5' DBH live oak tree; application PT2012-208 for removal of a 2.1' DBH live oak tree; and application PT2012-209 for removal of a 2.9' DBH live oak tree.

Alderman Garcia motioned to approve the tree removal permit applications; Mayor Pro-Tem Law seconded. Motion carried: 3 in favor, 0 opposed.

- c. Consider, discuss and approve ordinance approving the adoption of the National Incident Management System (NIMS) as the standard for incident management by the Town.

Alderman Garcia made a presentation regarding the need for the ordinance in conjunction with current Emergency Preparedness Program. Alderman Garcia motioned to approve the adoption of the ordinance; Mayor Pro-Tem Law seconded. Motion carried: 3 in favor, 0 opposed.

- d. Consider, discuss and act upon Providence Village Drainage Structures Inspection Report from Denton County Engineering Department dated October 19, 2012.

Alderman Garcia motioned to accept the report; Mayor Pro-Tem Law seconded. Motion carried: 3 in favor, 0 opposed.

- e. Consider, discuss and approve resolution authorizing the opening of additional bank accounts with First Security Bank for deposit of funds specifically designated for the child safety fund, building security fund, technology fund and general revenue fund.

Alderman Garcia motioned to approve the resolution; Alderman McCroskey seconded. Motion carried: 3 in favor, 0 opposed.

- f. Consider, discuss and approve the Boundary and Annexation Survey (BAS) submitted by the U.S. Department of Commerce.

There was discussion regarding some of the markings on the BAS map and Town Council requested that Town Secretary contact BAS to confirm markings and/or possible corrections of same. Action item tabled awaiting additional information.

