

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 F.M. 2931
MONDAY, OCTOBER 8, 2012
7:00 P.M. Regular Session

MINUTES

REGULAR SESSION 7:00 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Roberson called the meeting to order at 7:00 p.m. Town Council members present were Alderman Chris McCroskey, Alderman Lisa Garcia, Mayor Pro-Tem Earnest Law, and Alderman Mike Thompson, being a quorum. Alderman Julian was absent.

II. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag:
 - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

Troop 372 Scouts led the Pledge of Allegiance.

III. INVOCATION

Chris Yost of Crossways United Methodist Church led the invocation.

IV. OPEN FORUM:

Open Forum is for information only. The Council can take no action. No charges and/or complaints will be heard against any elected official, appointed official or employee of the Town unless presented in writing as prescribed in Chapter 22, paragraph 22.043 of the Local Government Code. Speaking time will be limited to three (3) minutes.

**Please note* Anyone wishing to furnish the Town Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the Town Secretary for distribution to the Town Council.*

There were no requests to address the Council in open forum. Alderman Garcia motioned to close open forum; Alderman Thompson seconded. Motion carried: 4 in favor; 0 opposed.

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- a. Monthly Reports from Committees: Communications, HOA, Water, Ordinance, Finance and Law Enforcement

Communication Committee – Alderman McCroskey inquired if the Town Attorney had had the opportunity to review the website policy he had forwarded to him. Philip Mack Furlow stated he would review the policy and get back to the Town Council. There are currently 177 MailChimp subscribers.

Emergency Preparedness Committee – Alderman Garcia reported that Alderman Julian attended National Night Out and that the attendance was good considering the event was moved indoors due to weather. Alderman Garcia also stated that the HOA did a great job in taking what is typically an outdoor event and moving it indoors on short notice.

Finance Committee – Nothing to report.

HOA –Alderman Thompson reiterated that Alderman Julian attended the National Night Out event and the HOA meeting.

Ordinance Committee –Alderman Thompson stated that they are still working on the subdivision and zoning ordinances.

Transition Committee – Mayor Roberson stated that items would be covered later in the agenda and executive session.

- b. Staff Reports

Town Secretary, Connie Hansen, reported that there had been a substantial amount of citation activity in September, including 42 citations for speeding through school zones and several FTA's. Very active certificate of occupancy permit requests with 21 requests in a 9 day period. Several new building permit requests and recently encounter a discrepancy between the HOA requirements and Town's building code enforcement relating to setback requirements. Specifically, a building permit was rejected based on encroachment of the setback requirements, which had previously been approved by HOA.

Town Attorney – Philip Mack Furlow stated his report would be covered later on the agenda.

Law Enforcement – Nothing to report.

Alderman Garcia motioned to close the committee and staff reports; Mayor Pro-Tem Law seconded. Motion carried: 4 in favor, 0 opposed.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval: None
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders

Alderman Garcia motioned to approve the consent agenda; Alderman Thompson seconded. Motion carried: 4 in favor, 0 opposed.

VII. ACTION ITEMS

- a. Consider and discuss options for traffic island issues relating to emergency vehicle passage and access.

Extensive discussion regarding the possible options for addressing the issues relating to the traffic islands. There are two traffic islands on Cambridge, one on Lexington Dr., one on Wethersfield, and one on Cherry Hill Dr. The primary issue is vehicles parking in or near the traffic islands making passage for school buses and emergency vehicles impossible. There was discussion regarding complete removal of the existing traffic islands and prohibiting in future traffic islands, an ordinance prohibiting parking, stopping or standing in the traffic island areas, or potential marking of fire lanes. It was noted that the Denton County Fire Marshal discourage the fire lane marking option. Alderman Garcia also reported that the Aubrey ISD transportation representative stated that they are considering eliminating some of the bus stops in the area and consolidating bus stops in order to prevent their buses from having to drive alternate routes to get around the traffic islands. The ordinance committee will look into what ordinances can be created to address the matter, Alderman Thompson will contact Bennett Howell with Denton County to inquire about options and Alderman Garcia will collect data on the cost of removing the islands.

- b. Consider, discuss and approve resolution designating an official newspaper for the Town.

Alderman Garcia motioned to approve the resolution designating the Pilot Point Post Signal as the Town’s official newspaper for the fiscal year 2012-13; Alderman McCroskey seconded. Motion carried: 4 in favor, 0 opposed.

- c. Consider, discuss and approve proposal from Texas Municipal League Intergovernmental Risk Pool relating to insurance coverage for the Town, including Workers' Compensation, General Liability, Errors & Omissions Liability, Auto Liability, Auto Medical Payments, Real and Personal Property and Public Employee Dishonesty coverages.

Connie Hansen gave a brief summary of the TML Intergovernmental Risk Pool insurance proposed submitted and provided details relating to the additional coverage provided through TML that is not currently available through present general liability coverage carrier. Alderman McCroskey motioned to approve acceptance of the TML Risk Pool insurance coverage, including entering into contracts and payment of insurance premiums; Alderman Garcia seconded. Motion carried: 4 in favor, 0 opposed.

- d. Consider, discuss and approve Joint Interlocal Cooperation Agreement for Full Time Law Enforcement Patrol Services Between Denton County and Town of Providence Village.

Mayor Roberson stated that this matter would be addressed in Executive Session and that no action anticipated.

- e. Consider, discuss and act upon reappointment of Town Attorney, Town Health Officer, Town Building Inspector, and Town Code Enforcer.

Alderman Garcia motioned to approve the reappointment of Philip Mack Furlow as Town Attorney, Tom Bailey as Town Health Officer, Rodney Patterson as Town Building Inspector, and Mike Carroll as Town Code Enforcer; Alderman McCroskey seconded. Motion carried: 4 in favor, 0 opposed.

- f. Consider, discuss and act upon reappointment of Municipal Court Judge and Town Prosecutor.

Alderman Garcia motioned to approve the reappointment of Arthur Maldonado as Municipal Court Judge and Stephanie Berry as Town Prosecutor; Alderman Thompson seconded. Motion carried: 4 in favor, 0 opposed.

- g. Consider, discuss and act upon Interlocal Agreement between Providence Village Water Control and Improvement District and Town of Providence Village for law enforcement and property protection.

Mayor Roberson stated that this matter would be addressed in Executive Session and that no action anticipated.

- h. Consider, discuss and act upon Town's acquisition of roads, right-of-ways and franchise fees.

Mayor Roberson stated that this matter would be addressed in Executive Session and that no action anticipated.

- i. Discuss legal and administrative status involving CCN transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Mayor Roberson stated that this matter would be addressed in Executive Session and that no action anticipated.

- j. Identify agenda items to be discussed at future meeting.

1. Fire lane and traffic island issues.
2. ICA with Aubrey Fire Department for local fire marshal inspections.

Alderman Garcia motioned to closed regular session and open executive session; Alderman Thompson seconded. Motion carried: 4 in favor, 0 against.

Mayor closed regular session and opened executive session at 7:42 p.m.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Consider, discuss and act upon Interlocal Agreement between Providence Village Water Control and Improvement District and Town of Providence Village for law enforcement and property protection.
- b. Consider, discuss and act upon Town's acquisition of roads, right-of-ways and franchise fees.
- c. Discuss legal and administrative status involving CCN transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Alderman Thompson motioned to closed executive session and reconvene into regular session; Mayor Pro-Tem Law seconded. Motion carried: 4 in favor, 0 opposed.

IX. RECONVENE INTO OPEN SESSION

- a. Consider and act upon items discussed in Executive Session.

Mayor closed executive session and reconvened regular session meeting at 8:44 p.m.

No action taken.

X. ADJOURNMENT

Alderman Thompson motioned to adjourn the Town Council meeting; Alderman McCroskey seconded. Motion carried, 4 in favor, 0 against.

Meeting was adjourned at 8:45 p.m.

Brian D. Roberson
Mayor, Town of Providence Village, Texas

October 22, 2012
Date Minutes Approved

Connie S. Hansen
Town Secretary

October 22, 2012
Date Minutes Approved