

MINUTES OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1755 MAIN STREET, PROVIDENCE VILLAGE, TEXAS

TUESDAY, FEBRUARY 21, 2023

7:30 P.M. Regular Session

Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

Notice is hereby given that the Providence Village Town Council will conduct its Regularly Scheduled Meeting on Tuesday, February 21, 2023 at the Providence Village Town Hall with a quorum of the Town Council physically present. Limited seating for members of the public will be available using CDC recommended social distancing measures. The Town will utilize telephone and/or videoconference public meetings to facilitate public participation to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting. Telephonic or videoconferencing capabilities will be utilized to allow individuals to address the Council. Email comments may also be submitted to hmcconnell@pvtx.gov by 3:00 p.m. the day of the meeting. Members of the Public are entitled to participate remotely via Zoom Meeting

<https://us02web.zoom.us/j/83025340741?pwd=ZVViMDJlTU3JwUzRjMjAyUIj6ZDE0dz09>

Meeting ID: 830 2534 0741

Passcode: 022123

IMPORTANT INFORMATION

ZOOM can be accessed by telephone, mobile phone app or computer. You must have a computer or mobile phone app to see the PowerPoint slides.

For those participating by computer only, you must have a microphone enabled computer to communicate verbally. Otherwise, you will have to call in via the telephone as well. If you participate through the mobile phone app you will be able to communicate verbally.

MINUTES

REGULAR SESSION – 7:30 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Linda Inman called the meeting to order at 7:30 p.m. Town Council members present in person were Mayor Pro- Tem Kelly Nelson, Council Member Stojan Bacev,

Council Member Jeff Doramus, Council Member Jordan Woodard, Council Member James Stewart, Deputy Mayor Pro-Tem Victoria Mitchel join via Zoom being a quorum.

II. INVOCATION

Stephen Barton from Providence Church provided invocation.

III. PLEDGE OF ALLEGIANCE

IV. OPEN FORUM:

There were no requests to address the Town Council.

V. COMMITTEE REPORTS/STAFF REPORTS:

a. Staff Reports

Brian Roberson provided a summary of the Town Hall activities.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

a. Approve February 7, 2023 Town Council Regular Session Minutes

b. Administrative Action –

1. Monthly Public Fund Investment Act Report

Council Member Jordan Woodard moved to approve the Consent Agenda; Mayor Pro-Tem Kelly Nelson seconded. Motion carried: 7 in favor, 0 opposed.

VII. ACTION ITEMS

a. Receive a report and hold a discussion on the Town of Providence Village's response to Coronavirus (COVID-19) and take action if community mitigation measures are needed.

Brian Roberson provided a summary of the COVID statistics.

b. Consider and discuss the merger between the Town of Providence Village financial auditing services LaFollett & Company PLLC with Vail & Park, P.C.: act upon letter of engagement with Vail & Park, P.C. for financial auditing services and authorize Town Manager and Mayor to execute same on behalf of the Town of Providence Village.

Brian Roberson stated that the merge between the t Mayor Pro-Tem Kelly Nelson moved to approve the engagement letter with Vail & Park, P.C. for financial auditing services and authorize Town Manager and Mayor to execute same on behalf of the

Town of Providence Village; Council Member Jordan Woodard second. Motion carried: 7 in favor, 0 opposed.

- c. Consider, discuss and act upon the appointment of the new Town Secretary.
- d. Identify agenda items to be discussed at future meeting.
 - 1. Woodstone application for Phase II and III
 - 2. Set up interviews for EDC
 - 3. Law Enforcement ILA
 - 4. BIDs for generator
 - 5. PD amendment for Enclave at Pecan Creek

Mayor Linda Inman closed the Town Council Regular Session and convened into Executive Session at 7:43 p.m.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Section 551.001, *et seq.* to discuss the following:

- a. § 551.074: Personnel Matters. to deliberate the appointment, employment (including, but not limited to compensation), evaluation, and duties of the Town Secretary position.
- b. § 551.071: Consultation with attorney, to seek advice of the Town Attorney concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act relating to:
 - 1. Town Secretary position.

Mayor Linda Inman closed Executive Session and reconvened into Town Council Regular Session at 8:31 p.m.

IX. RECONVENE INTO OPEN SESSION

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Open Session to consider action, if any, on matters discussed in Executive Session.

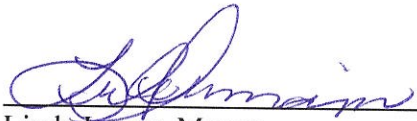
- 1. Appointment of new Town Secretary.

Mayor Pro-Tem Kelly Nelson moved to authorize the Mayor to make a conditional offer letter of appointment to Hilary McConnell as Town Secretary with a starting salary of \$68,000; Council Member Jordan Woodard second. Motion carried: 7 in favor, 0 opposed.

X. ADJOURNMENT

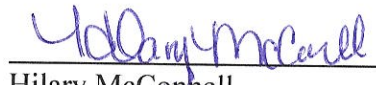
Mayor Pro-Tem Kelly Nelson moved to adjourn; Council Member Jordan Woodard seconded. Motion carried: 7 in favor, 0 opposed.

Mayor Linda Inman adjourned the meeting at 8:32 p.m.



Linda Inman, Mayor

3/7/23
Date Minutes Approved



Hilary McConnell
Town Secretary

3/7/23
Date Minutes Approved

