

MINUTES OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1755 MAIN STREET, PROVIDENCE VILLAGE, TEXAS

**TUESDAY, JANUARY 17, 2023**

7:30 P.M. Regular Session

*Pursuant to Section 551.127, Texas Government Code, one or more Councilmembers or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.*

***Notice is hereby given that the Providence Village Town Council will conduct its Regularly Scheduled Meeting on Tuesday, January 17, 2023, at the Providence Village Town Hall with a quorum of the Town Council physically present. Limited seating for members of the public will be available using CDC recommended social distancing measures. The Town will utilize telephone and/or videoconference public meetings to facilitate public participation to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting. Telephonic or videoconferencing capabilities will be utilized to allow individuals to address the Council. Email comments may also be submitted to [hmccconnell@pytx.gov](mailto:hmccconnell@pytx.gov) by 3:00 p.m. the day of the meeting. Members of the Public are entitled to participate remotely via Zoom Meeting***

<https://us02web.zoom.us/j/88049845654?pwd=ampNZFNxVhtaWWFNU0hpSmwwN1NEUT09>

Meeting ID: 880 4984 5654

Passcode: 011723

**IMPORTANT INFORMATION**

ZOOM can be accessed by telephone, mobile phone app or computer. You must have a computer or mobile phone app to see the PowerPoint slides.

For those participating by computer only, you must have a microphone enabled computer to communicate verbally. Otherwise, you will have to call in via the telephone as well. If you participate through the mobile phone app you will be able to communicate verbally.

**MINUTES**

**REGULAR SESSION – 7:30 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Linda Inman called the meeting to order at 7:30 p.m. Town Council members present in person were Deputy Mayor Pro-Tem Victoria Mitchell, Council Member Jordan

Woodard, Mayor Pro-Tem Kelly Nelson, Council Member Stojan Bacev, and Council Member Jeff Doramus were physically present, Council Member James Stewart joined via Zoom, being a quorum.

**II. INVOCATION**

Brian Roberson, Town Manager, led the invocation.

**III. PLEDGE OF ALLEGIANCE**

**IV. OPEN FORUM:**

There were no requests to address the Town Council.

**V. COMMITTEE REPORTS/STAFF REPORTS:**

a. Staff Reports

Brian Roberson provided a summary of the Town Hall activities.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Approve January 3, 2023 Town Council Regular Session Minutes
- b. Approve Monthly Public Fund Investment Act Report
- c. Approve Resolution No. 2023-256 ratifying the appointment of Municipal Court Judge for the Town of Providence Village for two-year term commencing February 1, 2023

Council Member Jordan Woodard moved to approve the Consent Agenda; Mayor Pro-Tem Kelly Nelson seconded. Motion carried: 7 in favor, 0 opposed.

**VII. ACTION ITEMS**

- a. Receive a report and hold a discussion on the Town of Providence Village's response to Coronavirus (COVID-19) and take action if community mitigation measures are needed.

Brian Roberson provided a summary of the COVID statistics.

- b. Consider, discuss and act upon approval of Resolution No. 2023-255 ordering a general election to be held on May 6, 2023 for the purpose of electing the Mayor and two Town Council Members for Place 1 and Place 6 to a three (3) year term each.

Council Member Jordan Woodard moved to approve Resolution No. 2023-255 ordering a general to be held on May 6, 2023; Deputy Mayor Pro-Tem Victoria Mitchell seconded. Motion carried: 7 in favor, 0 opposed.

- c. Consider, discuss and act upon Amendment to Landscape Maintenance Agreement between the Town of Providence Village and Site Landscape Development, LLC and authorize Town Manager to execute on behalf of Town.

Brian Roberson stated this would be discussed during executive session.

- d. Identify agenda items to be discussed at future meeting.

1. Town Secretary interview
2. Town Manger Review
3. Woodstone application for Phase II and III
4. Set up interviews for EDC
5. Contract with Denton County Election Administration
6. Law Enforcement ILA
7. Lockbox agreement with Inframark
8. Library reports

Mayor Linda Inman closed the Town Council Regular Session and convened into Executive Session at 7:40 p.m.

### **VIII. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Section 551.001, *et seq.* to discuss the following:

- a. § 551.074: Personnel Matters, to deliberate the appointment, employment (including, but not limited to compensation), evaluation, and duties of the Town Secretary position.
- b. § 551.071: Consultation with attorney, to seek advice of the Town Attorney concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act relating to:
  1. Town Secretary position.
  2. Interlocal Cooperation Agreement for Police Service.
  3. Amendment to Professional Services Agreement with Inframark, LLC.
  4. Employee training and Town policies.

Mayor Linda Inman closed Executive Session and reconvened into Town Council Regular Session at 9:50 p.m.

**IX. RECONVENE INTO OPEN SESSION**

In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Open Session to consider action, if any, on matters discussed in Executive Session.

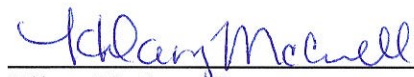
**X. ADJOURNMENT**

Mayor Pro-Tem Kelly Nelson moved to adjourn; Council Member Jordan Woodard seconded. Motion carried: 7 in favor, 0 opposed.

Mayor Linda Inman adjourned the meeting at 9:51 p.m.

  
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Linda Inman, Mayor

2-7-23  
Date Minutes Approved

  
\_\_\_\_\_  
Hilary McConnell  
Interim Town Secretary

2-7-23  
Date Minutes Approved

